

PATRICIA A. PESHKA

PURCHASING AGENT



SCOTT AVEDISIAN

MAYOR

**CITY OF WARWICK**  
PURCHASING DIVISION  
3275 POST ROAD  
WARWICK, RHODE ISLAND 02886  
TEL (401) 738-2000 EXT. 6240  
FAX (401) 737-2364

The following notice is to appear on the City of Warwick's website Wednesday, March 2, 2016. The website address is <http://www.warwickri.gov> (Online Resources Tab).

**CITY OF WARWICK  
BIDS REQUESTED FOR**

**Bid #2016-282 Gaspee Day Fireworks Display**

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Wednesday, March 3, 2016.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 10:00 A.M., Monday, March 14, 2016. The bids will be opened publicly commencing at 10:00 A.M. on the same day in the Lower Level Conference Room, Warwick City Hall.

Awards shall be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2000, extension 6241 at least 48 hours in advance of the bid opening date.

**Original Signature on File**

Patricia A. Peshka  
Purchasing Agent

**CERTIFICATION & WARRANT FORM\***

**This form must be completed and submitted with sealed bid.  
Failure to do so will result in automatic rejection.**

Any and all bids shall contain a certification and warrant that they comply with all relevant and pertinent statutes, laws, ordinances and regulations, in particular, but not limited to Chapter 16- Conflicts of Interest, of the Code of Ordinances of the City of Warwick. Any proven violation of this warranty and representation by a bidder at the time of the bid or during the course of the contract, included, but not limited to negligent acts, either directly or indirectly through agents and/or sub-contractors, shall render the bidder's contract terminated and the bidder shall be required to reimburse the City for any and all costs incurred by the City, including reasonable attorney fees, to prosecute and/or enforce this provision.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

**\*This form may not be altered in any way**

**PLEASE SUBMIT THIS PAGE WITH YOUR BID**

**Acknowledgement of Addendum (if applicable)**

<b>Addendum Number</b>	<b>Signature of Bidder</b>
_____	_____
_____	_____

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

BIDDER'S SIGNATURE: \_\_\_\_\_

BIDDER'S NAME (PRINT): \_\_\_\_\_

TITLE: \_\_\_\_\_ TEL. NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\*

\*Please include your email address. Future bids will be emailed, unless otherwise noted.  
=====

**II. AWARD AND CONTRACT:**

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor (delete if inapplicable), accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: \_\_\_\_\_  
Bid #2016-282 PURCHASING AGENT

## **CITY OF WARWICK**

### **NOTICE TO BIDDERS**

#### **Bid #2016-282 Gaspee Day Fireworks Display**

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If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via facsimile or email.

The opening of bids shall be in the order established by the posted agenda and the agenda shall continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid shall be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of non-compliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope, which should read: *YOUR COMPANY NAME* plainly marked on the exterior of the envelope as well as "Bid #2016-282 Gaspee Day Fireworks Display."

Questions regarding the information contained within this bid should be directed to Karen Jedson, Director, Department of Tourism Culture and Development (401) 738-2000 X6402 or [karen.jedson@warwickri.com](mailto:karen.jedson@warwickri.com).

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Any deviation from the specifications must be noted in writing and attached as part of the bid proposal. The bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

The successful bidder must provide the City of Warwick with an **original** certificate of insurance for General and Automobile Liability in a minimum amount of \$1 million (faxes are not acceptable) naming the **City of Warwick as the additional insured** as well as an addendum with the **State of RI as the additional insured** and so stated on the certificate with the bid name and bid number. The certificate of insurance shall include general liability and product liability.

Per Section 56-5(f), Post-Bid Award Requirement. When a bid is awarded to a corporation, limited liability company or other legal entity, prior to commencing work under the awarded bid, that corporation, company or legal entity shall provide to the Purchasing Agent a Certificate of Good Standing dated no more than thirty (30) days prior to the date upon which the bid award was made.

The successful bidder will provide said Certificate of Insurance and Certificate of Good Standing within ten (10) calendar days after notification of award or the City reserves the right to rescind said award.

The IRS Form W-9 attached should be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the

City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit shall be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this solicitation which may be required or requested by the City of Warwick shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick shall be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement shall cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

**The successful bidder must adhere to all City, State and Federal Laws, where applicable.**

# **Request for Proposals Fireworks Displays**

## **Gaspee Days Celebration –Saturday, June 4, 2016 (*Rain date June 5, 2016*)**

The City of Warwick, Rhode Island is seeking proposals from licensed, qualified pyrotechnic display companies to stage fireworks displays.

### **Specifications:**

The Gaspee Days Fireworks Celebration is scheduled for Saturday, June 4, 2016 (rain date Sunday, *June 5, 2016*). The Gaspee Days display will take place in Salter's Grove, located in the Pawtuxet section of the City of Warwick.

The **June 4, 2016 or rain date of June 5, 2016** display is required to last for a minimum of at **least 25 minutes** in duration from opening to finale.

Should the show not meet the expectations of 25 minutes in duration, the company will be penalized per minute, per cost of the show.

With the space limitations at the site – it is requested that a combination of 2 1/2" - 3" inch shells be used throughout, see specifications. No box cakes – shells only.

*It is required that the successful bidder produce a worksheet of the display at least 72 hours prior to the show. These will need to be presented to the Warwick Fire Marshal.*

### **Opening Barage**

#### **2 ½ " shells**

100 assorted single

#### **3" shells**

100 assorted single

### **General Display**

#### **3" shells**

300 assorted single

### **Grand Finale**

#### **3" shells**

600 assorted single

The City reserves the right to request a comparable substitute for specific shell sizes depending on the recommendation of the City Fire Marshal or his designee.

**The fireworks display proposal should also include the following:**

- All necessary insurances to include: General Liability: General Aggregate - \$1,000,000, Products - \$1,000,000, Each Occurrence - \$1,000,000.
- Trained/licensed technicians to produce the display.
- All transportation and delivery costs to be provided by commercially licensed drivers.
- All materials and equipment to fire the display.
- All necessary safety precautions to provide a safe and spectacular display.
- Company must secure all state and local fireworks display permits within 45 days of the show.
- Company required to contact and stay in touch with FAA – day of and just prior to display at [david.r.phillips@faa.gov](mailto:david.r.phillips@faa.gov) 404-305-5574.
- **Company's Certificate of Insurance with an addendum must name the State of Rhode Island as additionally insured per the request of the RIDEM – Parks Use Department.**
- **Required shell detail worksheet to be delivered to Fire Marshal within 72 hours of show.**
- \*\*\* SHOW should BEGIN between 9:00 pm- 9:15 pm, no later, barring any weather or emergency situations. Any additional cost incurred due to a late start on behalf of the vendor will be the responsibility of the vendor, including overtime for police, fire and special details.

**Bids will be evaluated using the following criteria:**

**Individual Displays – Awarded Separately:**

Ability of the company to meet specifications:	20 points
Cost of the display:	50 points
Availability of desired date:	20 points
Experience of the company and staff:	<u>10 points</u>
<b>Total</b>	<b>100 Points</b>

**Additional Information**

Karen Jedson, Director  
Department of Tourism Culture and Development  
3275 Post Road, Warwick, RI 02886  
(401) 738-2000  
[Karen.jedson@warwickri.com](mailto:Karen.jedson@warwickri.com)



**CITY OF WARWICK**

**BID AND CONTRACT FORM**

**TITLE OF SPECIFICATION:** Bid #2016-282 Gaspee Day  
Fireworks Display

**I. BID:**

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity below does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer shall remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance below by the CITY OF WARWICK shall transform the bid into a contract. This bid and contract shall be secured by Bonds, if required by the specifications.

**Respondents are asked to submit individual pricing for the following:**

**Gaspee Days Display:**

June 4, 2016 Display \$\_\_\_\_\_

June 5, 2016 Rain date \$\_\_\_\_\_